

ELECTORAL DISTRICT

CANDIDATE SURNAME

NOMINATION PAPER

OF A CANDIDATE FOR A TERRITORIAL ELECTION OR BY-ELECTION

(As required under section 80 of the *Elections and Plebiscites Act*, S.N.W.T. 2006, c.15)

TO BE FILED AFTER THE ISSUE OF THE WRIT OF ELECTION

PURSUANT TO SUBSECTION 82(2) OF THE *ELECTIONS AND PLEBISCITES ACT*, S.N.W.T. 2006, c.15

Please read the Instructions before completing this document

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Information made available by the Chief Electoral Officer:	
a) Legislative Assembly of the Northwest Territories – Member's Conduct Guidelines	
b) Conflict of Interest Restrictions affecting Members of the Legislative Assembly	

INSTRUCTIONS TO COMPLETE THE NOMINATION PAPER

GENERAL

1. This nomination paper will only be accepted from the time of the issue of the writ on the 29th day before ordinary polling day of the election until 2:00pm on the 25th day before ordinary polling day of the election.
2. This document has been prepared to allow information to be typed in, with the exception of signatures or nominator information. Please ensure any printing is clear and legible.
3. A person is eligible to be a candidate for the 2019 Territorial General Election if on or before the day on which their nomination paper is filed:
(a) is a Canadian Citizen, and b) has attained the age of 18 years or older, and (c) has been ordinarily resident in the Northwest Territories for a period of at least 12 months on the day their nomination paper is filed.
4. A person is not eligible to be a candidate while they:
 - a) hold office as the Chief Electoral Officer;
 - b) are an election officer;
 - c) are an Official Agent;
 - d) are a member of the Parliament of Canada or of the legislative assembly of a province or territory;
 - e) are imprisoned in a correctional institution as a result of a conviction of an offence; or
 - f) are disqualified under section 350 of the *Elections Plebiscites Act*.
5. A completed nomination paper must be filed with a Returning Officer in the electoral district the candidate wishes to represent in the NWT Legislative Assembly.
6. A nomination deposit in the amount of two hundred dollars (\$200) **must** accompany the nomination paper. The \$200 deposit must be in cash, or a money order, or a certified cheque payable to "Government of the Northwest Territories".
7. If a candidate wishes to have a photograph appear on the ballot, the photograph must conform to section 85(1) of the *Elections and Plebiscites Act* and must be submitted with the nomination paper. Photos will not be received at any other time.
8. A Returning Officer cannot accept an incomplete nomination paper.

FILLING OUT PART 1

9. Print or type all of the information required in each box. All fields are mandatory.
10. Candidate should not sign the "Oath or Affirmation" until Part 1 has been completed (see item 17 below).
11. Candidate may use the name they are known by in the community.
12. If candidate's name is hyphenated it must fit within the proper box.
13. Titles (such as Ms. or Dr.) or degrees (such as MBA or BSc) should not be included. They will not be included on the ballot.
14. Candidates must appoint an individual as an Official Agent to assume duties in accordance with the *Elections and Plebiscites Act*.
15. Candidate's Official Agent must reside in the Northwest Territories but cannot be: a candidate, a person working for Elections NWT, or an employee of the Government of the Northwest Territories.
16. Candidate's Official Agent must sign and date the "Official Agent Consent". A candidate may witness their Official Agent's signature.
17. After completing Part 1 and once the Official Agent has signed the "Official Agent Consent", take Part 1 to a Commissioner for Oaths for the Northwest Territories and sign the "Oath or Affirmation" in the presence of the Commissioner for Oaths.

FILLING OUT PART 2

18. Once Part 1 is completed, at least 15 qualified Nominators must sign Part 2.
19. Each Nominator must sign in the presence of a witness who knows the Nominator personally to ensure that the Nominator is a Canadian Citizen who is 18 years of age or older, has resided in the Northwest Territories for at least **6** months, and is ordinarily resident in the electoral district the candidate has chosen to run in.
20. A candidate can be the witness.
21. The witness is also responsible for ensuring that the name and address of each Nominator is printed clearly on Part 2.
22. After a Nominator signs Part 2, the Witness must put his or her initials in the right hand column beside the signature of the Nominator.
23. The witness must also print their name and address and sign the declaration in “Witness to Above Signatures” section at the bottom of Part 2.

FILLING OUT PART 3

24. If the candidate would like their photograph on the ballot, check the top box and attach a print or digital copy of their photograph to the nomination paper.
25. The photograph must be a full-frontal view of the head and shoulders of the candidate and be at least 2.54 cm x 3.81 cm (1 inch x 1 ½ inches) in size. The candidate must not have their head covered in the photo unless required by their religion or a medical condition.
26. The photograph will only be included on the ballot if it is attached to the nomination paper when it is filed with the \$200 deposit to the Returning Officer.
27. If the candidate does not want their photograph on the ballot, check the second box.
28. Once the box selected is marked, the candidate must sign Part 3 in the presence of a witness.

FILLING OUT PART 4

29. The Candidate must review the documents indicated then fill in the information and sign the “Information Review Declaration”.

When Parts 1, 2, 3, and 4 are complete, the Candidate or Official Agent must take the completed nomination paper, a \$200 deposit and photograph (if being submitted) to the Returning Officer to complete the remaining parts.

A person is not an official candidate until the Returning Officer has:

- a) accepted the nomination paper; and,
- b) issued a Receipt of Official Candidacy.

Candidate or Official Agent will receive an email with login information to an online candidate portal that contains the list of electors for the electoral district, forms, and information for their candidacy. Hard copies of the forms may be requested from the Returning Officer.

Please note: Candidate names, photographs and contact information will become public information.

PART 1: CANDIDATE AND OFFICIAL AGENT INFORMATION AND CONSENT

Electoral District

CANDIDATE INFORMATION *The name will appear on the ballot paper exactly as entered in the box

Given Name*	Surname*
Residence Address	Mailing Address if different from residence address
Telephone Number	Email Address (information about candidate’s online portal will be sent to this address)

CANDIDATE OATH OR AFFIRMATION

I, the undersigned, named as a Candidate in this nomination paper, do swear or solemnly affirm that:

1. I consent to the nomination;
2. I am a qualified elector and am eligible to be a candidate in the 2019 Territorial General Election; and,
3. I hereby appoint as my Official Agent the person whose name and contact information are stated below.

Candidates Signature	Commissioner for Oaths for the Northwest Territories	Date
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OFFICIAL AGENT APPOINTMENT

Given Name	Surname
Residence Address	Mailing Address
Telephone Number	Email Address

OFFICIAL AGENT CONSENT

I, the undersigned, consent to the performance of duties of an Official Agent in accordance with the *Elections and Plebiscites Act*.

Official Agent signature	Witness signature	Date
	Witness address	

PART 2: NOMINATING ELECTORS INFORMATION AND SIGNATURES

We, the undersigned eligible electors of the electoral district named in Part 1 , nominate _____ to be a candidate in the 2019 Territorial General Election for the electoral district named in Part 1: (Candidate name)

	Nominator Name (Print in block letters)	Residential Address (Print in Block letters)	Nominator Signature	Witness initials
1				
2				
3				
4				
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20				

WITNESS TO ABOVE SIGNATURES

As a witness, I declare that I know the persons whose signatures I have witnessed above and believe them to be eligible electors for the electoral district named in Part 1.

Witness Name	Witness Address	Witness Signature	Witness Initials

PART 3: PHOTOGRAPH OF CANDIDATE

<input type="checkbox"/>	<p>I, the undersigned declare that the photograph which accompanies this nomination paper is of myself and was taken during the 12 months before the nomination period. I further permit the photograph to be used in efforts that inform electors.</p> <p>or,</p>	
<input type="checkbox"/>	<p>I choose not to submit a photograph with my nomination paper and I understand that no photograph will be accepted after my nomination paper has been filed.</p>	
Signature of Candidate	Name of Witness (Print)	Signature of Witness

PART 4: INFORMATION REVIEW DECLARATION

In accordance with subsections 80 (a) & (s) of the *Elections and Plebiscites Act*, I solemnly declare that I have reviewed the information items made available to me by the Chief Electoral Officer which include: (a) the Legislative Assembly of the Northwest Territories - Members' Conduct Guidelines, and (b) *Part 3 of the Legislative Assembly and Executive Council Act*.

Candidate Name	Electoral District
Candidate Signature	Date

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Receipt of Official Candidacy

2019 Territorial General Election

In accordance with section 83(2) of the *Elections and Plebiscites Act* of the Northwest Territories, this

receipt is proof that the nomination paper and deposit for _____

(Candidate name)

has been accepted and that _____

(Candidate name)

, nominated to be a

Candidate, is an Official Candidate for the electoral district of _____

(electoral district name)

in the 2019 Territorial General Election to be held on Tuesday, October 1, 2019.

Returning Officer

Date

Seal must be
affixed to
validate official
candidacy

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The Conflicts of Interest Commissioner then prepares a public report containing the same information but without amounts, which is filed in the Library of the Legislative Assembly and available for public inspection.

Changes during the year must also be reported.

Are the conflict of interest rules the same for all Members?

There are additional reporting requirements and restrictions on your financial affairs if you become a Minister or Speaker.

What happens if a conflict of interest arises?

Any person can make a complaint to the Conflict of Interest Commissioner. The Conflict of Interest Commissioner will decide whether to refer the matter for further investigation, including a hearing and report to the Legislative Assembly. If it is determined that there has been a breach of the rules, the Legislative Assembly can impose a range of penalties including:

- Payment of a fine, compensation or restitution;
- A reprimand;
- A suspension from sitting in the Legislative Assembly; and
- Removal from office.

This is a summary of the provisions contained in the Legislative Assembly and Executive Council Act for the information of prospective candidates. Reference should be made to the Act for complete information.